

IAACE Board Meeting
Oakland City University Plainfield Center
July 20, 2018
10:00 A.M. - 12:00 P.M.

Mission: To advocate for adult education in Indiana.

Vision: We cultivate leaders who advance adult education for stronger communities in Indiana.

1) Call to order – Michelle Davis

- a) Present – Jennifer Wigginton, Ted Pearson, Rob Moore, Mandi Logsdon, Jerry Haffner, Laura Smart, Cynthia Warner-Lowe and Christine McIntyre
- b) Call in: Mike Landrum, Sheila Butler, Sara Gutting, Polly Redmond

2) Approval of Minutes – Laura Smart

- a) Motion to approve minutes as presented by Cynthia Warner-Lowe, seconded by Ted Pearson. All approve.

3) Treasurer Report – Jennifer Wigginton

- a) Balances
 - i)TCU Checking: \$27,002.20
 - ii)TCU Savings: \$5,018.45
 - iii) Fifth Third: \$1,000.00
 - iv) Memberships: \$270.00
 - v)Transfers to TCU account on 6/30: \$1,672.43
 - vi)Paypal Previous Balance \$1,432.48
 - vii)Paypal ending balance: \$-

- b) Motion to approve treasurer’s report made by Mandi Logsdon, seconded by Cynthia Warner-Lowe.

4) State AE Update – Jerry Haffner

- a) Jerry presented the following information:
 - i)On July 20,2018, NRS Table 4, Column H, is 63.08%.

ii) ABE/ASE=64.59% - 4.93% increase

iii) ELL=57.22% - 6.41% increase

iv) Distance education NRS table 4C, Column H is 70.29%

b) Enrollment is down. There are 26,339 students enrolled for 2018-2019. 26,993 for 2016-2017, 654 students down.

i) ABE up 203 students

c) In 2016-2017, Indiana was #3 in the nation (adult education) for the number of high school credentials issued and attributed to adult education.

i) Indiana was #4 for measurable gains (ABE); #8 ABE/ASE and ELL

5) COABE Update – Sara Gutting

a) Newsletter – COABE journal is going to be revamped. Your membership number is in the newsletter on the right hand side of the newsletter.

b) Capitol Hill Day is September 27th.

6) Committees were appointed

a) Advocacy – Chair: Rob Moore (forming his own committee)

b) Communications – Jennifer Wigginton, Chair: Caroline Foster

c) Membership – Jennifer Wigginton, Chair: Laura Smart

d) Nomination – Jeff Clutter, Sara Gutting, Diane Gaskins

e) Conference – Co Chair: Jennifer Wigginton, Ted Pearson

f) Employer engagement – Chair: Christine McIntyre, Mandy Logsdon

g) Audit – Chair: Michele Davis

i) each committee should meet at least once a month, outside the regular IAACE meeting.

ii) if at all possible, encourage other members to be involved in committees in order to increase involvement.

7) Advocacy report – Rob Moore (committee members)

- a) Region 1: Cynthia Warner-Lowe
- b) Regions 2 & 3: Caroline Foster
- c) Regions 4 & 6: Polly Redmond
- d) Regions 5 & 12: Sara Gutting
- e) Regions 7,8, & 9: Rob Moore
- f) Regions 10 & 11: Lauren Bell
- i) Rob encouraged everyone to be an advocate for Adult Education.
Encourage sub grantees to be involved as well. Rob is still working on a list of directors to be involved.
- g) Adult Education Week is September 23-29.

8) Old Business

a) Treasurer- Sheila Butler has been asked if she is interested in the position of treasurer. This will be tabled until she has gathered more information about the position.

- Ted and Michelle need to be added to the checking account.
- A motion was made to have Rob as interim treasurer. Sheila made a motion and Mandy seconded. All approved.

b) ILA MOU (Draft) – Mike Landrum

i) The ILA is a membership organization representing literacy programs in Indiana. ILA operates as a 501c3 organization and is a registered entity with the state of Indiana. ILA generates revenue from membership fees of \$45 per person/organization.

ii) ILA has seen its membership decline over the last several years. As such, ILA seeks to partner with IAACE to better serve its members and literacy programs throughout the state.

iii) The proposal included that ILA will cease to be a member organization. Instead, current and future ILA members would become of IAACE. ILA will transition to fundraising and grant-making organization that will be managed through a board of directors. Board membership will be comprised of seven members three of which will be appointed from the IAACE Board of Directors.

iv) The MOU will be for 3 years from the date signed.

v) Rob Moore made a motion to join membership of ILA with IAACE membership. Ted seconded. All approved.

9) New Business

- a) COABE web conference is October 25-26
- b) Ted Pearson made a motion to pay for the \$500 membership. Mandy seconded the motion. All approved.

10) Announcements: Next meeting is August 10, 2018

11) Adjourn board: Cynthia Warner-Lowe made a motion to adjourn the meeting. Rob Moore seconded. All approved.