

# **IAACE Board Meeting**

**Oakland City University Plainfield Center**  
**January 19, 2018**  
**10:00 A.M. - 12:00 P.M.**

**Mission:** To advocate for adult education in Indiana.

**Vision:** We cultivate leaders who advance adult education for stronger communities in Indiana.

## **1) Call to Order-Rob Moore**

- a) Present: Sheila Butler, Brandi Cardwell, Jeff Clutter, Michelle Davis, Jerry Haffner, Jan Helman, Mandi Logsdon, Rob Moore, Ted Pearson, Polly Redmond, Natalie Reuter, and Laura Smart
- b) Call In: Lauren Bell and Jennifer Wigginton
- c) Absent:

## **2) Approval of Minutes-Brandi Cardwell**

- a) Correction for December minutes: The new DWD Commissioner is Fred Payne.
- b) Motion to approve minutes as corrected by Sheila, seconded by Jan. All approve.

## **3) Treasurer Report-Jennifer Wigginton**

- a) Balances
  - i) TCU Checking: \$53,014
  - ii) TCU Savings: \$5,015
  - iii) Fifth Third: \$1,000
  - iv) Paypal: \$846
- b) Motion to approve treasurer's report made by Laura, seconded by Michelle. All approve.

## **4) State AE Update-Jerry Haffner**

- a) State Webinar: Much information shared particularly TABE 11/12 implementation and grant continuation dates.
- b) Data Deadline: DWD send an email on January 18 asking all data to be up to date. This data will be used to determine the funding formula in the next program year.
- a) Stories: DWD has asked AECs to contact local programs to develop a resource book of local success stories including partnership with businesses, student stories, and why ABE is important for the community. DWD needs these stories to express the importance of adult education in Indiana.
- b) WorkIN: DWD recently gave out 8 additional WorkIN grants for over one million dollars to help with career services.

- c) IET: DWD will continue to push IETs. This will be seen in the grant application.
  - i) 511 students currently in IETs
  - ii) Over 100 IET classes
- d) DWD also encourages programs to begin thinking and continuing to develop work based classes and employer partnership. We need to continue to develop these classes and advance them. Classes can be held either at the worksite or at the ABE site.

## **2) COABE Update-Sara Gutting**

- a) Two grants available to pay for COABE registration and a \$1,000 stipend.

## **3) SWIC Report-Rob Moore**

- a) No update. Next meeting March 29. These meetings are available through live stream.

## **4) Indiana Literacy Association Update**

- a) Mike Landram was chosen as the new ILA representative on the IAACE.
- b) ILA submitted four proposals for the annual IAACE conference.

## **5) Indiana Library Federation (ILF)-Lucinda Nord**

- a) Indiana Adult Literacy Study:
  - i) ILF is the state association for all libraries. DWD selected the ILF to produce the Indiana Adult Literacy Study enabled by Senate Enrollment Act 108. One recommendation of the study was to develop a story bank to advocate for Adult Education's importance in local communities. The study is available on the general assembly website.
- b) Lobbying:
  - i) The ILF would also like to lobby on behalf of ABE. It is not their current expertise; therefore, ILF would need to know the message.
  - ii) ILF legislative priorities are to expand broadband around the state and keep school libraries.
- c) As the unemployment rate has decreased, the IFL believes the legislative priority of libraries and adult education has diminished.
- d) Partnership opportunities with IFL include: HB 1002, professional development, and continuing to build partnership with libraries.
- e) IFL encouraged to present at the IAACE conference. IFL would be happy to facilitate a panel discussion.

## **6) House Bill 1002**

- a) Indiana State of the State Address in 2018 made by the Governor makes workforce development and adult education a priority. Multiple statements were made including: 1) "our greatest challenge is that too many Hoosier lack the skills necessary for work nearly all of which require a postsecondary

training or certification” 2)“this is the defining issue of the decade” 3) “That is why developing a skilled and ready workforce will require my greatest workforce priority” 4) “Next Level Jobs is so important” 5) “475,000 Hoosiers don’t have an HSE.” 6)“Our goal is to help 30,000 Hoosiers obtain the education needed to have the skills they need.” 7) “By the end of this year we will engage 250 companies in training students.” 8) “We will graduate at least 1,000 inmates with certificates annually.”

- b) House Ways and Means Committee-House Bill 1002. Author Todd Huston and co-author Holli Sullivan and Edward Clere.
- c) Section 16, repeals adult education from the state statute but does not remove funding.
- d) It came up for hearing with the House Ways and Means Committee on January 17. Michelle, Jeff, Rob, Polly, Nancy, and a student from Central Nine meet with representatives and spoke at the session asking the legislation not to remove Section 16.
  - i) Statute ensures DWD aligns programming with federal goals ensuring federal funding continues.
  - ii) Having programming in statute also illustrates the importance of adult education in the state.
  - iii) Rob Moore presented facts about HSE, WorkIN, low cost of \$930 per measurable skill gain, 475,000 Hoosiers lack a HS diploma, and Integrated Education and Training.
  - iv) Polly Redmond presented poverty rate and need in rural areas.
  - v) Jeff Clutter emphasized the business partnership and the importance of adult education to the workforce system.
  - vi) Michelle Davis and Student Evalynn Cruz shared how adult education impacted her life.
- e) Next Steps: Section 16. Three standard letters have been written (Director, Student, and Business Partner) but each letter should be amended to list local information. A letter needs to be sent by local programs to each committee member.
  - i) It is Senate Bill 50.

## **7) Committees**

### **a) Advocacy-Jeff Clutter**

- i) HB1002: Board Members was assigned to reach out to all Legislative House Ways and Means members. Update Jeff when a member is contacted and the result. All written communication should also be copied to Todd Huston.

- ii) Advise: One of the first sentences of the letter should state that the writing individual is either a constituent or serves a specific number of their constituents. All letters should be personalized. COABE's Educate and Elevate Campaign may already have this personalization option.

**b) Communications-Brandi Cartwell**

- i) Brandi attended a COLLO meeting. They are working to determine their mission.
- ii) Conference registration will be emailed next week.
- iii) Conference award and board nominations will be sent in the next two weeks.

**c) Professional Development-Sheila Butler**

- i) PDFs will be asked by DWD to present at the IAACE on the following topics-designing an effective orientation, managed vs. open enrollment, designing an effective IET curriculum, successful student retention and follow up. These will be presentation topics by Directors and PDFs. DWD will submit this material to IAACE.
- ii) Another project is creating searchable group with teacher questions and answers divided up by class type.

**d) Membership-Mandi Logsdon**

- i) Membership renewals will be submitted soon.
- ii) Current membership 465

**e) Conference Committee-Michelle Davis**

- i) Team Work Makes the Dream Work-Theme
- ii) Food and conference schedule finalized.
- iii) Committee will be meeting after Board meeting.

**8) Other Business**

**a) Old Business**

- i) None

**b) New Business**

- i) Thank you Tedd Pearson for arranging our new location.
- ii) Next meeting February 16 at Oakland City University Plainfield Center.

**9) Adjourn Board**

- a) Motion to adjourn made by Polly, seconded by Michelle. All approve.