

IAACE Board Meeting
Oakland City University Plainfield Center
March 9, 2017
10:00 A.M. - 12:00 P.M.

Mission: To advocate for adult education in Indiana.

Vision: We cultivate leaders who advance adult education for stronger communities in Indiana.

1) Call to Order-Rob Moore

- a) Present: Sheila Butler, Brandi Cardwell, Jeff Clutter, Michelle Davis, Jerry Haffner, Polly Redmond, Natalie Reuter, Laura Smart, Jennifer Wigginton
- b) Call In: Jan Helman, Mike Landrum, Mandi Logsdon, Ted Pearson, and Marilyn Pitzulo

2) Approval of Minutes-Natalie Reuter

- a) Motion to approve minutes as presented by Polly, seconded by Laura. All approve.

3) Treasurer Report-Jennifer Wigginton

- a) Balances
 - i) TCU Checking: \$61,776
 - ii) TCU Savings: \$5,016
 - iii) Fifth Third: \$1,000
 - iv) Paypal: \$7,548
- b) Motion to approve treasurer's report made by Sheila, seconded by Michelle. All approve.

4) State AE Update-Jerry Haffner and Marilyn Pitzulo

- a) DWD has worked with the IAACE to finalized state covered conference cost and DWD will pay ~ \$40,000 of conference expenses.
- b) Next DWD Adult Education State Webinar will be on March 14.
- c) ABE grants are due April 2. FAQs are posted on the DWD website. Grants include both continuation and competitive funds. Competitive funds amount to 5.5 million dollars: 1.1 million for workforce education initiatives and 4.4 million for Integrated Education and Trainings.
- d) TABE information has been shared with programs and will be discussed on the upcoming DWD state webinar. Programs can use 2017-18 fund to purchase TABE 11/12 supplies for the first quarter of 2018-19.
- e) General Assembly concludes March 15. Programs are encouraged to review HB 1002 and Senate Bill 50. Both bills will pass as separate bills.

i) Board Question: The Bills currently state that up to 25% of ABE funding will be for workforce programming. DWD responded that the 25% is the workforce education initiative and IET funds.

f) WorkINDiana

i) Re-compete will be available to original grantees soon after the ABE grant is submitted.

ii) DWD staff can provide portal trainings to new WorkIN grant recipients.

5) COABE Update-Sara Gutting

a) Virtual Conferences are available to IAACE members through April.

6) SWIC Report-Rob Moore

a) No update. Next meeting March 29.

7) Indiana Literacy Association (ILA) Update

a) Jeff created an MOU between the IAACE and ILA. Over the years, ILA a 501(c)3 organization and IAACE a 501(c)4 organization have closely aligned. ILA has had membership challenges and therefore would like to form a formal MOU with the IAACE.

i) MOU states:

(1) ILA will seek grants and fundraising opportunities, will no longer have members, have a Board of Directors of seven three of which will sit on the IAACE Board.

(2) IAACE will transition ILA memberships to the IAACE, provide ILA members literacy opportunities, adjust IAACE bylaws to reflect three ILA Board members, and three IAACE Board Members will serve on the ILA Board.

8) Committees

a) Advocacy-Jeff Clutter

i) Senate Bill 50, Amendment 24 creates a Governors Workforce Cabinet comprised of 17 members with the mandate to create a comprehensive career navigation & coaching system by July 2018. Adult Education will not be represented.

(1) All members are encouraged to make legislatures aware of Adult Education's exclusion. COABE has created a form letter available for this purpose. Please edit the form letter and make it specific to your program and send to your legislature.

ii) Lobbyist for next legislative session

(1) Barnes and Thornburg lobbyist Joe Loftist would need \$25,000 in order for IAACE to use their services. They would begin services with the IAACE in October.

- (2) Committee will contact Joe requesting a proposal. He will attend the May 18 board meeting to help IAACE Board Members understand the role of a lobbyist.
- (3) Annual meeting at IAACE conference will discuss the lobbyist fee and members will vote on the lobbyist budget.

b) *Communications-Brandi Cartwell*

- i) ABE and ELL lessons will be sent out to members in the next week.
- ii) Each committee chair should submit quarterly articles to the IAACE newsletter.
- iii) Student success stories will continue to be published. DWD will share stories submitted from PDFs.

c) *Professional Development-Sheila Butler*

- i) Facebook group started sharing best practices in adult education. Current 23 members.
- (1) Ohio Adult Education has an ELL Civics materials that will be shared on the website.

d) *Membership-Mandi Logsdon*

- i) Current membership 535; 489 at this time last year.

e) *Conference Committee-Michelle Davis*

- i) Upcoming meeting will finalize session schedule, award recipients, facilitation of session schedule.
- ii) Committee members need to bring item for the board basket and a basket from each program.
- iii) Committee will be meeting after Board meeting.

9) Other Business

a) Old Business

- i) None

b) New Business

- i) Motion to authorize Brandi to renew AAACE membership providing liability insurance coverage, as long as it does not increase by more than 10 percent made by Laura, seconded by Michelle. All approve.
- ii) Announcement: Received the Thesis "The History of Adult Education."

10) Adjourn Board

- a) Motion to adjourn made by Michelle, seconded by Polly. All approve.