

IAACE Board Meeting

Indy Reads, Indianapolis, IN

October 9, 2015

10:00 a.m. – 12:30 (EST)

Mission: To advocate for adult education in Indiana.

Vision: We cultivate leaders who advance adult education for stronger communities in Indiana.

I. Call to Order—Sara Gutting

II. Approval of September Minutes – Deb Sherwood

Bob motioned, Bonnie second. Approved

III. Treasurer Report—Bonnie Cardwell

- a. Treasury Report: \$33, 733.55 checking; 40145.72 total (check & savings combined)
- b. Michelle motioned, Stephanie second. Approved

IV. State AE Update—DWD (Marilyn Pitzulo)

- a. John Rutledge & Kameron Bates appointed to Professional Development Team
- b. LINCS online course registration closes on 10/16
- c. Annual Directors Meeting 11/13 - registration opened today
- d. Work & Learn Event 11/10 - sponsored by IN Career Council
- e. DWD will have new case management systems for WorkOne to integrate with core partners eventually
- f. 180skillsmaker.com- Online career certifications training, IN based. Not on IN Training currently. Offering 2 free trainings: Manufacturing level 1 & Safety level 1.

Note: webinars available on: <http://www.in.gov/dw d/adultedadmin/law.htm>.

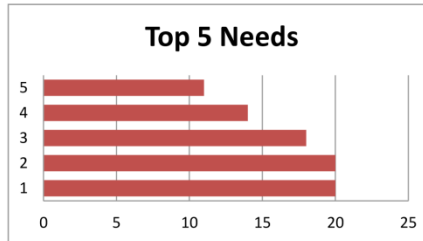
V. Committees

- a. Advocacy—Michelle Davis
 - i. Discussed 5 main objectives:
 1. Start 'share stories' or featured advocacy person of the month (what has your program done for adult ed?)
 2. Roadmap for advocacy - monthly
 3. Aide in advocating for membership
 4. Survey membership to identify needs from advocacy committee
 5. Align with other agencies to make connections
 - a. Skills 2 Compete
- b. Communications—Tom Miller
 - i. Newsletter sent out to current members only
 - ii. October's blog will feature region 3's 'Be SomeOne Now' program
- c. Professional Development—Nickie Nolting
 - i. PD Survey Results (see below)

2015 IAACE Professional Development Survey

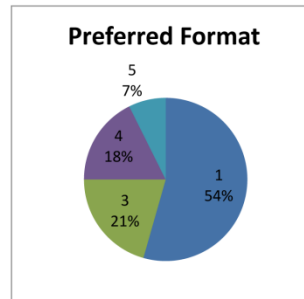
Top 5 Needs from Respondents

1. (tie) Math
1. (tie) Student Motivation & Retention
3. Technology
4. HSE/TASC Training & Prep
5. New Teacher Training



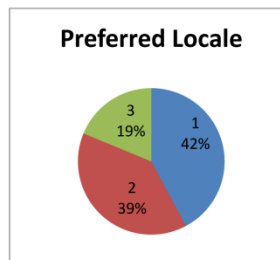
Preferred Format for Professional Development:

1. 1-Day
2. 2-Day
3. Distance learning combined with face-to-face workshops (over a period of time)
4. Other



Preferred Locale for Professional Development:

1. Regional
2. Local
3. Statewide



Noteworthy Comments:

- * Please forget the 'Webinars.' Presenters never seem to be fully organized, and prepared, the audio is often horrible and it is very difficult to follow the 'Question/Discussion' board while also trying to get the details of the audio discussion. Powerpoints should be available BEFORE any Webinar presentation so we can put our notes on the appropriate pages. We've asked for this for 2 years, at least. How hard is it to get these to us by e-mail (for printing out) BEFORE a Webinar?
- * Curriculum Design
- * Instructional Strategies
- * New teacher training
- * Improving student performance within short time frame

- ii. Implement identified needs at conference
- iii. Discussed IAACE options to provide PD to our membership
- iv. Possibly offer online 30 Second Training Series
- d. Membership—Stephanie Ross
 - i. Suggest open enrollment throughout the year and membership would be a year from date of enrollment
- e. Mentoring—Deb Sherwood
 - i. Roxie mentoring two teachers
 - ii. Handbook in development
- f. Alumni—Linda Warner/Timmie Westfall
 - i. No updates given
- g. Conference Committee—Jeff Clutter
 - i. Working list of theme ideas: Board members send ideas in to Jeff
 - ii. Call for Presenters doc is ready - should go out in next week or 2. Want back prior to Thanksgiving.
 - 1. Jeff & Jennifer discussed reduced fee for Presenters to attend conference or some sort of incentive for presenting
 - 2. Sara asked to get #s on impact if we discount
 - iii. Elections: Jeff to contact Terry Valtierra
 - iv. Theresa Prather working on vendors
 - 1. Sara will contact DRC – new vendors of TABE & TASC. Sara and Jeff will work on sponsorships
 - v. Timeline: All-day Thursday & half-day Friday
 - vi. Awards: No updates given
 - vii. 2015 Conference Budget
 - 1. Conference fees not to include membership dues
 - viii. Keynote Speakers: Sara mentioned Allison Barber (Chancellor WGU) - would love to have a presence at the conference

VI. Other Business

- a. Old Business -
 - i. Finance Names -
 - 1. To help with tax info, filings, etc.
 - a. Sara has contact, Jim Higgins w/ London Whitt Group. Commented should be less than \$4k year
 - i. Sara will get exact fees for our next meeting and responsibilities they will perform. May ask for him to attend next meeting.
 - ii. Bonnie will get fees from current accountant.

- ii. ILA/IAACE merger recommendation: Recommended to keep each entity as is and work more closely together.
 - iii. TCU: Tom is contacting TCU in order to switch accounts from 5/3 to TCU
 - iv. New Board Member Recommendation-Suggested Sara to contact Rob Moore and Beth Pattison to get name suggestions.
- b. New Business
No new business to report
- c. Announcements
Next IAACE Board meeting to be held Friday, November 6th to avoid conflict of the Nov. 13th Director's meeting.

VII. Adjourn Board

Jennifer motioned, Stephanie second. Approved.