

# IAACE Board Meeting

Vincennes University Logistics Training & Education Center  
853 S. Columbia Rd., Suite. 151, Plainfield, IN 46168

Friday, October 20, 2017  
10:00-12:00 (EST)

**Mission:** To advocate for adult education in Indiana.

**Vision:** We cultivate leaders who advance adult education for stronger communities in Indiana.

- I. **Call to Order—Rob Moore:** In attendance, Jerry Haffner, Michelle Davis, Pat Griffin, Polly Redmond, Jan Hehman, Jeff Clutter, Rob Moore, Sheila Butler, Brandi Cardwell, Laura Smart - (on phone) Mandi Logsdon, Jennifer Wigginton, Lauren Bell, Marilyn Pitzulo
- II. **Approval of Minutes – Natalie Reuter (absent) – Michelle Davis**
  - a. Corrections: 4bi – NOT AAACE Conference, should read COABE
  - b. Polly motioned to approve. Jan seconded. Approved.
- III. **Treasurer Report—Jennifer Wigginton**
  - a. Michelle motioned to approve. Jan seconded. Approved.
- IV. **State AE Update—DWD**
  - a. PD update: Nearly all PD plans have been submitted. Procurement process for contract items for PD have gone out (evidence based reading, ANI, ESL Pro, new Director & Teacher handbooks that will be posted on the web)
  - b. Donna is sending an email to directors and programs re: IN Adult Literacy survey. DWD selected the Indiana Library Federation to conduct literacy survey and report back results. Needs to be completed by 10/26
  - c. IET : 45 classes have been approved. 5 more in the pipeline
  - d. No October statewide call. Instead the Indiana Career Explorer (ICE) training by Mary Pouch was held.

- e. Jerry and DRC representatives visited HSE test monitoring sites in the state. A new version of the HSE will go out in January 2018.
- f. Marilyn added PY16 reports submitted to NRS. Will be available soon. In InTERS now. Work done in Inters should be done by end of November
  - i. Went to NRS training in D.C. – received a lot of positive comments re: training and data system. More to come.
- g. Rob asked about demographic data reporting. Marilyn responded it is not only about demographics. Barrier is to be collected and used in a statistical analysis model. Could impact funding down the road. Could impact setting performance goals down the road. Right now we are required to set performance goals for Table 4 for each level. (if few barriers we have much higher expectations). Rob mentioned that it is imperative that we are finding out the demographic / barrier information. Mandi suggests making the questions clearer for their students on the application. Marilyn stressed that programs must work harder on getting accurate information.
  - i. 21% of our students are co-enrolled in another WIOA core program.
  - ii. 83% of students entered into InTERS their SSN's (we can do more when we have that SSN number – data matching, etc)
  - iii. More data to be shared in the November statewide call

## **V. SWIC Report –Rob Moore**

- a. Met Sept 21<sup>st</sup>. Highlights below:
- b. SWIC has a youth committee. School corporations and consortia of school corporations award plans to students. 1<sup>st</sup> time an adult education program applied for the Governors work ethic certification

(Elkhart Adult Ed). Application was put on hold pending a sub-committee.

- i.** Also learned that IDOC is partnering with Project HIRE at juvenile facilities. We need to make our members are aware of the Project HIRE coordinator in their areas.
  - 1.** Information is at Work One.
  - 2.** Statewide director of Project HIRE & John Nally presented
    - a.** 15,000 prisoners are released annually. Recidivism rate in IN is 35.8% (high percentage of reoffenders are unemployed when re-arrested)
    - b.** Project HIRE has helped reduce rate to 32% and is expected to reduce rate into the teens.
    - c.** Expected to save the state around \$50 million.
- c.** SkillUP grants are out. Encourage membership to apply for these grants. They are meant to train for high-wage jobs.
- d.** Workforce Readiness grant. Employment training grant to offset training – NextLevelJobs.org

## **VI. ILA Update- Pat Griffin**

- a.** Pat passed the minutes around and went over the ILA annual meeting.
- b.** Michelle asked: Where do we go from here?
  - i.** Does ILA need to change their name?
    - 1.** What do they want to call themselves?
  - ii.** Does there need to be a separate board?
    - 1.** President-elect could be the President of the board
      - a.** ILA would have to amend their bylaws
  - iii.** Jeff recalled ILA would not be a member organization any longer.
  - iv.** Jeff recommending making an in-person meeting with the accountant. Jeff will make the call and set up a meeting.

## **VII. Committees**

- a. Advocacy - Jeff Clutter
  - i. Natalie attended COABE Capitol Hill Day
- b. Communications - Brandi Cardwell
  - i. Newsletter discussion
- c. Professional Development – Sheila Butler
- d. Membership Mandi Logsdon
  - i. 468 members (from 463 in September)
- e. Mentoring – Natalie Reuter (absent)
- f. Conference Committee – Michelle Davis
  - i. Michelle gave update. Brain break speaker could do a 30 minute keynote and then she ties into her afternoon (Thurs & Friday) activities. Offered to do a Wednesday afternoon empathy lab. Could also do ‘slideshow karaoke’
  - ii. Wanting to change things up. More of an interactive collaboration event.
  - iii. Theme is “Teamwork Makes the Dreamwork”
    - 1. Logo contest: Laura proposed awarding a \$25 to winner of the logo contest. Jan seconded. Approved

## **VIII. Other Business**

- a. Old Business
- b. New Business
  - i. Pro Literacy Membership
    - 1. Elect four members to receive member email communications
      - a. Rob, Michelle, Natalie & Brandi
- c. Announcements
  - i. Rob invited to participate in the Pathways to Prosperity in Cambridge, Massachusetts next week. Will provide a report.

## **IX. Adjourn Board**

- a. Michelle motioned to adjourn. Polly seconded. Motion approved.