

IAACE 2015/16 Board Meeting

at the Garrison Conference Center

June 12, 2015

10:00 a.m. – 10:45 a.m. (EST)

Mission: To advocate for adult education in Indiana.

Vision: *We cultivate leaders who advance adult education for stronger communities in Indiana.*

1. Welcome (all in attendance): Bob Stephenson, Jeff Clutter, Michelle Davis, Deb Sherwood, Lori Huddleston, Kristin Campbell, Marilyn Pitzulo (guest), Stephanie Ross, Bonnie Cardwell, Sara Gutting, Tom Miller, Jennifer Wigginton, Nickie Nolting

2. Old Business:

- a. Minutes – Will be approved once we have monthly board minutes available (only have annual meeting minutes at this time)
- b. Treasurer update - \$35,893.36 in checking. \$13,420 pending (from conference)
- c. Discussed having no more than 2 people on the board from a single entity.
- d. Appointing the treasurer (to be discussed in the future)
- e. Need to clean-up & simplify bylaws for future changes

3. Committees –Put committee minutes on website where everyone can view

- a. Advocacy
 - i. Adult Education Day
- b. Conference Committee
 - i. Online Registration/Conference Fees
 - ii. Keynote speaker
 - iii. Awards
- c. Nominations
- d. Communications
- e. Professional Development
- f. Mentoring - Discussed partnering more with DWD & the possibility of DWD offering stipends to help pay for some of the mentoring program.

**See below for committee meeting notes*

4. New Business

- a. Membership
 - i. Discussed starting a monthly membership report detailing who's membership expires, who was new to IAACE, etc
 - ii. How do we capture people who did not attend the annual conference?
 - iii. Set up online form to email Stephanie & Brandi with membership details to update
 - iv. Mail check to treasurer or accountant
 - v. Marilyn looking into whether or not state dollars can pay for membership
 - vi. Key points for membership:

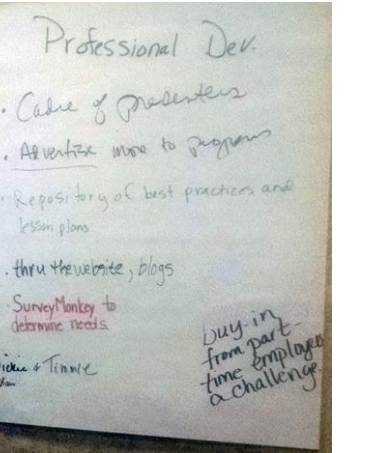
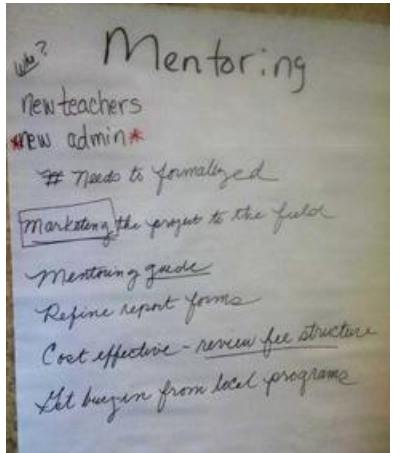
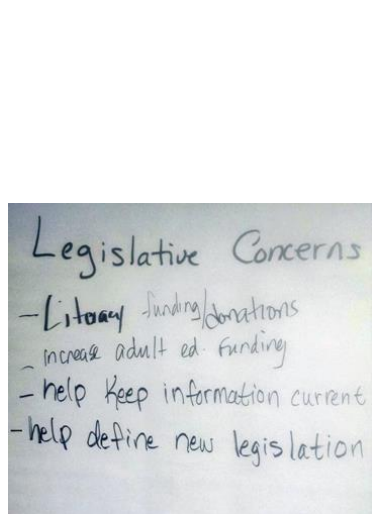
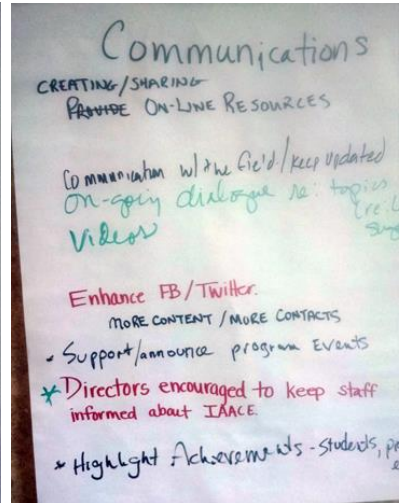
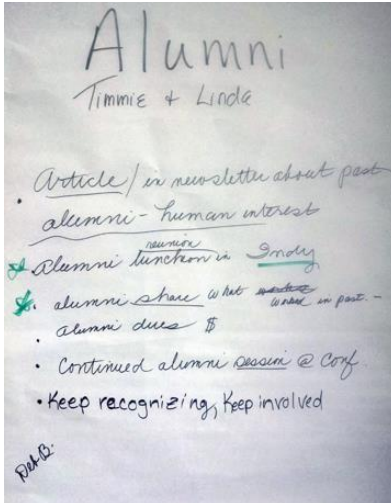
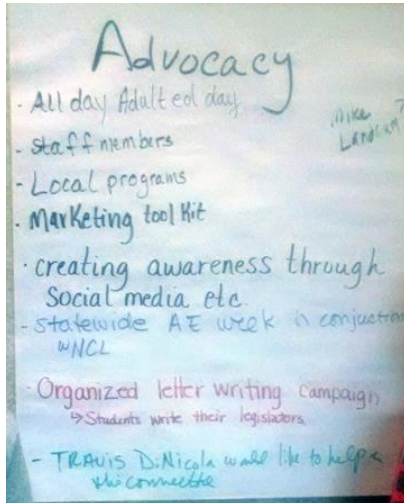
1. Eligible for TCU membership
 2. Online dialogue with colleagues
 3. COABE & AAACE group memberships (reference COABE's strategic plan)
 4. Stay informed through communication (social media, etc)
- b. Discussed DWD/IAACE partnership in detail.
- i. Marilyn Pitzulo attended meeting. A DWD representative is encouraged to join our meetings to report to our group about the monthly WIOA workgroup, SWIC (State Workforce Investment Council), etc.
 - ii. It's important to have a DWD attendee in order for them to be engaged with IAACE activities, etc. They take notes and report back to DWD. They cannot advocate for Adult Ed like IAACE can.
 - iii. It's important to communicate back and forth in order to get information out into the field.
 - iv. DWD handles legislation. IAACE can make grass roots legislative efforts.
 1. Marilyn mentioned (re: legislative efforts) that it's important to have individuals contact their legislators (opposed to only our organization). They take counts per person, so it's much more effective to have members connect.
 - v. DWD statewide calls mention IAACE, COABE, etc and announce events, etc the organizations are promoting
 - vi. Sara would like to do something to clarify the confusion between IAACE, DWD, EDSI (possible in a newsletter article)
- c. Teachers Credit Union
- i. Discussed switching bank account to TCU
 1. Pro's of switching to TCU include: they're a sponsor of our annual conference, no fees, other credit unions outside of state honor memberships with TCU
 2. Motion made for Board to authorize Executive Team to look into switching banking to TCU and go forward with if it's a good for the organization. Jennifer made the motion, Bob seconded. Approved.
 - ii. Add Teachers Credit Union to website – provide link to TCUs website
- d. Put minutes on website in a new section where everyone has access to view

5. **Meeting Calendar** –August 14, 2015 (Indy Reads), September 11, 2015 (Indy Reads), October 9, 2015 (Indy Reads), November 13, 2015 (Indy Reads), December (no meeting), January 8, 2016 (GoTo Meeting), February 12, 2016 (Indy Reads), March 11, 2016 (GoTo Meeting), April 8, 2016 (Indy Reads), April 27, 2016 (French Lick IAACE Conference – This will be the May meeting), June 10, 2016 (Transition Meeting – location TBD)
- a. Sara is encouraging members to try to make at least 3 live meetings per year.

- b. Committee members that would like to setup a GoTo committee meeting can contact Brandi

6. Closing – Bonnie made motion to adjourn. Lori seconded. Approved.

Committee Photos:



Committee Members:

1. **Advocacy:** Michelle Davis (chair), Linda Warner
2. **Alumni:** Linda Warner, Timmie Westfall (co-chairs)
3. **Communications:** Tom Miller (chair), Bob Stephenson, Lori Huddleston, Brandi Cardwell
4. **Conference:** Jeff Clutter (chair), Stephanie Ross, Bonnie Cardwell, Kristin Campbell, Jennifer Wigginton
5. **Membership:** Stephanie Ross (chair), Sara Gutting, Brandi Cardwell, Caroline Foster
6. **Mentoring:** Deb Sherwood (chair), Timmie Westfall, Roxanne Bauer
7. **Professional Development:** Nickie Nolting (chair), Timmie Westfall